



Lyndhurst Pre-School

Social Networking Policy

Policy statement

Lyndhurst Pre-School recognises that the use of the internet at home, for personal use, for parents, carers, committee members and staff can have a positive impact on our lives. However, we also recognise it can have a negative impact on the settings and the personal lives of others we know.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning & Development
1.3 Keeping Safe 1.4 Health & Well Being	2.1 respecting each other 2.2 Parents as partners	3.2 supporting every child	

Staff/Directors at Lyndhurst Pre-School are in a professional position and are responsible for the care and education for Early Years children and as a childcare provision we would ask that:

- Staff, volunteers and students should not post anything relating to work on social networking sites; no matter how insignificant it may appear to be. The only exception to this is the Pre-School Facebook page which is a closed site. This can only be accessed by Pre-School parents approved by the administrators Juliet Dunning (Deputy) and Sara Shelton (Director). Juliet is able to post relevant and approved information on this site and also approves anything parents wish to post on this site.

Social networking sites provide a great way for people to maintain contact with friends. However, through the open nature of such sites, it is also possible for third parties (including Lyndhurst Pre-school parents) to access this information.

- Social networking sites allow photographs, videos and comments to be shared with thousands of other users. However, it is not appropriate to share work-related information whether written or pictorial in this way.
- Under no circumstances should comments be made about Lyndhurst Pre-School staff/ Directors on the internet. Staff / Directors should respect the privacy and feelings of others.
- If a staff member or Director believes something has been written which gives rise to concerns within this, or any other, policy this must be discussed with the Chairperson of Lyndhurst Pre-school Directors.
- Notice is given out at Easter Hat, Nativity performances that nobody is allowed to post pictures of children on social networking sites.
- If photos are needed for any publications written/verbal permission is sort from parents prior to this happening.

This policy was adopted at a meeting of Lyndhurst Pre-School Directors

Held on :

Signed on behalf of the Pre-School: